

## Appendix 3: Scrutiny Board Alignment to Executive Functions

<b>Scrutiny Board: Adults, Health and Active Lifestyles</b>	
<b>Functions by reference to the Officer Delegation Scheme</b>	<b>Executive Board Portfolio</b>
<p><b>Director of Adults &amp; Health</b></p> <ol style="list-style-type: none"> <li>1. Promotion of well-being</li> <li>2. Information, advice and advocacy</li> <li>3. Prevention and Recovery</li> <li>4. Safeguarding</li> <li>5. Assessment and eligibility</li> <li>6. Diverse and high-quality services</li> <li>7. Charging and financial assessment</li> <li>8. Public Health</li> </ol> <p><b>Director of City Development</b></p> <ol style="list-style-type: none"> <li>12. Sport and Active Leeds</li> </ol> <p><b>Director of Public Health</b></p> <ol style="list-style-type: none"> <li>1. Health Improvement Functions</li> <li>2. Health Protection Functions</li> <li>3. Functions relating to the commissioning of Public Health services</li> <li>4. Provision of statutory and mandated functions</li> <li>5. Functions of Responsible Authority</li> <li>6. Publication of the annual report on the health of the local population.</li> </ol>	<p><b>ADULT SOCIAL CARE, PUBLIC HEALTH AND ACTIVE LIFESTYLES</b></p> <p>Cllr S Arif</p>
<p><b>Director of City Development</b></p> <ol style="list-style-type: none"> <li>13. Active Travel (relating to the promotion and championing of active travel – with responsibilities for infrastructure remaining within the highways and transport and planning functions)</li> </ol>	<p><b>SUSTAINABLE DEVELOPMENT AND INFRASTRUCTURE</b></p> <p>Cllr H Hayden</p>
	<p><b>CHILDREN’S SOCIAL CARE AND HEALTH PARTNERSHIPS</b></p> <p>Cllr F Venner in her capacity as Chair of the Health and Wellbeing Board</p>

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<b>Scrutiny Board: Children and Families</b>	
<b>Functions by reference to the Officer Delegation Scheme</b>	<b>Executive Board Portfolio</b>
<p><b>Director of Children and Families</b></p> <ol style="list-style-type: none"> <li>1. Children's Social Work</li> <li>2. Learning including:-               <ol style="list-style-type: none"> <li>a) Early Years Provision</li> </ol> </li> <li>3. Child Friendly City</li> </ol> <ol style="list-style-type: none"> <li>1. Adoption services (Function delegated to the Director of Children and Families as Lead Officer of one Adoption Agency for West Yorkshire)</li> </ol>	<p><b>CHILDREN'S SOCIAL CARE AND HEALTH PARTNERSHIPS</b> Cllr F Venner</p>
<p><b>Programme Director Strengthening Families, Protecting Children</b></p> <ol style="list-style-type: none"> <li>1. Act as an ambassador for Leeds City Council</li> <li>2. Strengthening Families, Protecting Children Programme (SFPC)</li> <li>3. Partners in Practice including Leeds Relational Practice Centre (LRPC)</li> </ol>	
<p><b>Director of Children &amp; Families</b></p> <ol style="list-style-type: none"> <li>2. Learning, including:-           <ol style="list-style-type: none"> <li>b) Sustainable access to education;</li> <li>c) Special Educational Needs and Disabilities;</li> <li>d) Promotion of attendance, attainment and achievement;</li> <li>f) Development of active citizens</li> </ol> </li> </ol>	<p><b>ECONOMY, CULTURE &amp; EDUCATION</b> Cllr J Pryor</p>

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<b>Scrutiny Board: Environment, Housing and Communities</b>	
<b>Functions by reference to the Officer Delegation Scheme</b>	<b>Executive Board Portfolio</b>
<p><b>Director of Communities, Housing &amp; Environment</b></p> <p>1. Integrated locality working and its associated city-wide support and delivery functions including Locality Youth Services</p> <p>3. The Council's Community Hubs functions</p> <p>4. Library and Information Services</p> <p>20. Welfare and Benefits services</p>	<p><b>COMMUNITIES</b></p> <p>Cllr M Harland</p>
<p><b>Director of Communities, Housing &amp; Environment</b></p> <p>6. Public Health Protection and Control of Statutory Nuisance</p> <p>7. Environmental Health and Consumer Protection</p> <p>8. Environmental management</p> <p>9. Car parking</p> <p>10. Waste</p> <p>11. Cemeteries, crematoria, burial grounds and mortuaries</p> <p>12. Parks and Countryside</p> <p>13. Countryside management</p> <p>14. Ecological sustainability</p> <p>15. Climate Change</p> <p>16. Clean Air</p>	<p><b>CLIMATE, ENERGY, ENVIRONMENT AND GREEN SPACE</b></p> <p>Cllr M Rafique</p>
<p><b>Director of Communities, Housing &amp; Environment</b></p> <p>21. Landlord Functions (funded by the Housing Revenue Account)</p> <p>22. Other Housing Functions</p>	<p><b>HOUSING</b></p> <p>Cllr J Lennox</p>
<p><b>Director of Communities, Housing &amp; Environment</b></p> <p>5. Community Safety</p> <p><b>Director of City Development:</b></p> <p>2. Functions relating to the Council's Register of Assets of Community Value</p>	<p><b>RESOURCES</b></p> <p>Cllr Coupar</p>

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<b>Scrutiny Board: Infrastructure, Investment and Inclusive Growth</b>	
<b>Functions by reference to the Officer Delegation Scheme</b>	<b>Executive Board Portfolio</b>
<p><b>Chief Executive</b> 4. City Region Functions</p>	<p><b>LEADER'S PORTFOLIO</b> Cllr J Lewis</p>
<p><b>Director of City Development</b> 1. Asset Management</p> <p><b>Director of Strategy and Resources</b> 9. Community Infrastructure Levy</p>	<p><b>RESOURCES</b> Cllr D Coupar</p>
<p><b>Director of City Development</b> 3. Inclusive Growth 6. Sustainable Economic Development 7. Employment and Skills</p> <p><b>Director of Children &amp; Families</b> 2e. 14 – 16 Skills Development</p>	<p><b>ECONOMY, CULTURE &amp; EDUCATION</b> Cllr J Pryor</p>
<p><b>Director of City Development</b> 4. Sustainable Development 5. Sustainable Housing Growth:-     a) Private Housing Development 9. Highways and Transportation 10. Flood and water management 14. Planning Services</p> <p><b>Chief Planning Officer</b> 1. Development Plan functions 2. Planning Policy and Guidance functions 3. Neighbourhood Planning functions 4a. Conservation Area functions</p>	<p><b>SUSTAINABLE DEVELOPMENT AND INFRASTRUCTURE</b> Cllr H Hayden</p>

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<b>Director of City Development</b> 5. Sustainable Housing Growth:- b) Affordable housing c) Council Housing Growth	<b>HOUSING</b> Cllr J Lennox
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<b>Scrutiny Board: Strategy and Resources</b>	
<b>Functions by reference to the Officer Delegation Scheme</b>	<b>Executive Board Portfolio</b>
<p><b>Chief Executive</b> 1. Functions in relation to elections</p> <p><b>Director of Strategy and Resources</b> 1. Setting, supporting and monitoring the council’s policies and procedures for:-            a) human resources (including health and safety and equalities);            b) access to information            c) procurement, purchasing, contract management and commercial activity            d) projects and programmes            f) performance, organisational planning and service improvement.</p> <p>2. Digital and Information Services            3. Customer Relations            4. Corporate communications and marketing services            6. The Council’s city-wide resilience and emergency planning functions            7. Shared Services            8. Civic Enterprise Leeds services</p> <p><b>Chief Officer Financial Services</b>            2. Ensuring effective financial management and controls            3. Setting, supporting and monitoring the Council’s policies and procedures for budgets            4. Administering effective financial management and controls            5. Corporate Governance</p> <p><b>City solicitor</b>            1. Legal Services            2. Democratic Services including support to elected members in their responsibilities            3. Standards and Conduct</p>	<p><b>RESOURCES</b> Cllr D Coupar</p>

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<p><b>Director of Communities, Housing &amp; Environment</b>            17. Registrars functions            18. Licensing functions            19. Land and property search functions</p>	
<p><b>Chief Executive</b>            2. Civic and Ceremonial functions of the Council            3. Devolution and local freedoms</p> <p><b>Director of Strategy and Resources</b>            1. Setting, supporting and monitoring the council’s strategy, policies and procedures for:-                e) Joint Strategic Needs Analysis                g) risk and business continuity</p> <p>5. The Council’s corporate planning and policy development services, including co-ordination of the Best City Ambition.</p> <p><b>Chief Officer Financial Services</b>            1. Setting, supporting and monitoring the Council’s financial strategy.</p>	<p><b>LEADER’S PORTFOLIO</b>            Cllr J Lewis</p>
<p><b>Director of Communities, Housing &amp; Environment</b>            2. Equalities (Communities and Service Provisions)</p>	<p><b>COMMUNITIES</b>            Cllr M Harland</p>
<p><b>Director of City Development</b>            8. International and domestic inward economic investment            11. Culture</p>	<p><b>ECONOMY, CULTURE &amp; EDUCATION</b>            Cllr J Pryor</p>